School Registration

College Educational and Financial Reporting Policy and Procedures

BACKGROUND

The College must participate in annual reporting to disclose the educational and financial performance measures and policies of the College.

PURPOSE

This Policy and Procedures outline how the College meets its Educational and Financial Reportin requirements.

SCOPE

This Policy and its Procedures apply to the members of the College's governing body.

ROLES AND RESPONSIBILITIES

There are no specific roles or responsibilities associated with this Policy.

SCHOOL'S POLICY

Annual Reporting

St Pius X College is required to produce an Annual Report by no later than 30 June of the year followin the reporting year.

The NSW Registration Manual (3.10.1) sets out in detail the performance measures and policies together with specific information that must be included in our Annual Report.

It is our policy that:

- the task of coordinating the production of the Annual Report, and ensuring it complies with all the requirements of 3.10.1, is delegated to our Head of Publications & Promotions
- the Annual Report is approved by the EREA NSW Colleges Ltd Board/Principal prior to publication
- once approved, a copy of the Annual Report is provided to NESA in an online or other appropriate electronic form unless otherwise agreed by NESA
- a copy of the Annual Report is published (or its availability is advertised) on our public website.

Responding to a Request from the Minister

It is our policy that:
requests for additional information are managed by the Principal and we respond to all such requests in a timely fashion.

PROCEDURES
There is no applicable procedural content for this Policy.

IMPLEMENTATION
The Principal and appointed delegates are responsible for the effective implementation of this Policy.

BREACH OF THIS POLICY
This section is not applicable.

DEFINITIONS
There are no applicable definitions for this Policy.

SOURCE OF OBLIGATION AND RELATED LEGISLATIVE INSTRUMENTS
The NSW Registration Manual requires the College to:

- (3.10.1) participate in annual reporting to publicly disclose the educational and financial performance measures and policies of the school
- (3.10.2) ensure that the College can provide data to the Minister that is relevant to the Minister's annual report to Parliament on the effectiveness of schooling in NSW.

RELATED POLICIES AND PROCEDURES
There are no related policies applicable to this Policy.

RELATED FORMS AND DOCUMENTS
There are no related documents applicable to this Policy.

REFERENCES AND RESOURCES
There are no applicable references for this Policy.